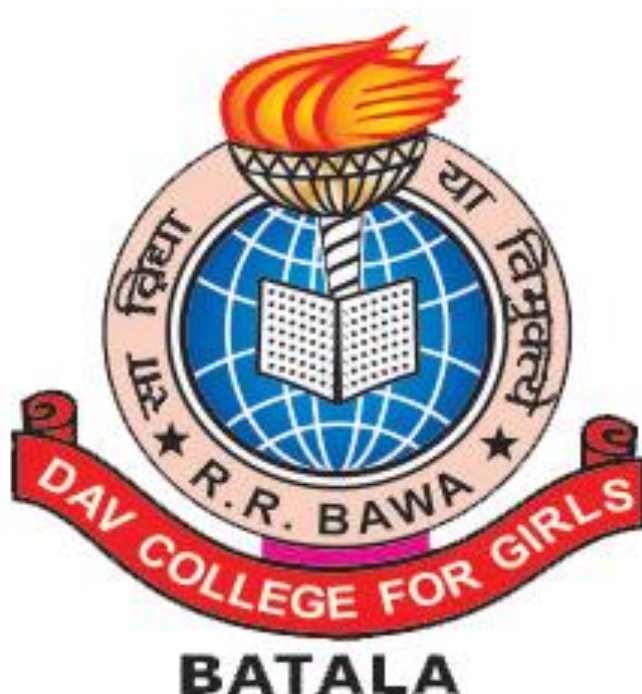


AQAR (2016-17)

Annual Quality Assurance Report (AQAR) of the IQAC



**RR BAWA DAV COLLEGE FOR GIRLS,
BATALA- 143505, DIST. GURDASPUR (PUNJAB)**

(Reaccredited with 'A' grade by NAAC)

Managed by DAV College Managing Committee, New Delhi

Affiliated to Guru Nanak Dev University, Amritsar

Website: www.rrbdavc.org

E-mail: rrbawadavcollege@yahoo.co.in

Phone: 01871-240357, Fax: 01871-223781

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	RR Bawa DAV College for Girls
1.2 Address Line 1	RR Bawa DAV College for Girls
Address Line 2	Smadh Road
City/Town	Batala, Distt. Gurdaspur
State	PUNJAB
Pin Code	143505
Institution e-mail address	rrbawadavcollege@yahoo.co.in
Contact Nos.	01871-240357
Name of the Head of the Institution:	Prof. Dr. (Mrs.) Neeru Chadha
Tel. No. with STD Code:	01871-240357
Mobile:	8968247732 / 9872994590

Name of the IQAC Co-ordinator:

Mrs. Meenu Mehta

Mobile:

9417173535

IQAC e-mail address:

rrbawadavcollege@yahoo.co.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

13905

OR

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/016

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.rrbdavc.org

Web-link of the AQAR:

<http://rrbdavc.org/rrbawa/aspixpages/index/homepage.aspx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR> 2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.00	2004	5 years
2	2 nd Cycle	A	3.06	2013	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/07/2002

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC online September, 2014 (DD/MM/YYYY)
- ii. AQAR 2013-14 submitted to NAAC online July, 2015 (DD/MM/YYYY)
- iii. AQAR 2014-15 submitted to NAAC online 2nd December, 2016 (DD/MM/YYYY)
- iv. AQAR 2015-16 submitted to NAAC online 18th March, 2017 (DD/MM/YYYY)
- v. AQAR 2016-17 submitted to NAAC online 20th November, 2017 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy. Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

DST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

UG Level Innovative Program in
★BA Women Empowerment
★PG Dip. in Cosmetology and Health Care
★Community College (Beauty & Fitness)

2. IQAC Composition and Activities

2.1 No. of Teachers	10+1 Chairperson								
2.2 No. of Administrative/Technical staff	02								
2.3 No. of students	02								
2.4 No. of Management representatives	01								
2.5 No. of Alumni	02								
2.6 No. of any other stakeholder and community representatives	02								
2.7 No. of Employers/ Industrialists	02								
2.8 No. of other External Experts	02								
2.9 Total No. of members	24								
2.10 No. of IQAC meetings held	04								
2.11 No. of meetings with various stakeholders:	Non-Teaching Staff	10	Faculty	15					
	Students	4	Alumni	2	Others	14			
2.12 Has IQAC received any funding from UGC during the year?	Yes	-	No	√					
If yes, mention the amount	-								
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	09	International	-	National	05	State	-	Institution Level	04

(ii) Themes

1. Workshop on ‘Resume Writing’ on 17th November, 2016
2. Workshops organised on ‘Computerized Attendance’ of the faculty member before the commencement every Semester
3. Workshop on ‘Digital India’ on 16th January, 2017
4. Organised one day workshop on ‘Best out of Waste’ on 11th February, 2017
5. Organised one day workshop on ‘Creatively & Skill Development’ on 25th February, 2017
6. One Day Seminar on ‘Personality Development’ on 29th March, 2017

2.14 Significant Activities and contributions made by IQAC

- Effective Pedagogy through ICT.
- Student Teacher relationship.
- How to increase the students’ strength in classrooms.
- Efforts to improve learning and administrative skills of students.
- Regular meetings with students to increase university merit positions.
- Minimum wage pay scale introduced to improve administrative mechanism.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
Promotion of skill development programmes	<ul style="list-style-type: none"> Organised one week workshop on various Skill Development programmes. Marked the last Saturday of every month as 'Skill Development Day' and organised different programmes every week.
To organise National/International Seminars, workshops in the college	Organised five national seminars in different subjects and various departmental seminars/workshops throughout the year.
To improve academic merit of the students	Bagged 6 top university merit positions and 32 other University Merit Positions.
To improve the achievements of Youth Welfare Department	Won Champion Trophy in Zonal Youth Festival.
To provide larger platform to sportspersons	<ul style="list-style-type: none"> Inaugurated Swimming Pool with International standard in the college premises. Laid the foundation stone of Sports Complex.
To enhance campus placements	37 students were placed in different companies in various campus placement drives

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|--|
| <ul style="list-style-type: none"> Appreciation by the management in Quality Enhancement. Focus on Skill Oriented Programmes. To improve the achievements of Youth Welfare Department. To improve the academic merit positions in university. To provide larger platform for sportspersons. |
|--|

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	6	Nil	6	Nil
UG	13	Nil	5	Nil
PG Diploma	3	Nil	3	3
Advanced Diploma	7	Nil	7	7
Diploma	11	Nil	11	11
Certificate	9	Nil	9	9
Others	Nil	Nil	Nil	Nil
Interdisciplinary	12	Nil	6	9
Innovative	2	Nil	2	2
Total				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25
Trimester	1
Annual	7

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (See Annexure-1.3)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per GNDU Guidelines

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	10	12	01	NIL

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	23	-	-	01	-	-	-	01	23

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

-

56

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	NIL	05	NIL
Presented papers	10	27	03
Resource Persons	NIL	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Sessions with Power Point Presentations and extension lectures.
- ❖ Intra-class Quiz Competition.
- ❖ Undertaken Projects on current issues.
- ❖ Pragmatic Sessions for skill enhancement.
- ❖ Promotion of 'Earn while you learn' scheme in Pedagogy
- ❖ Regular feedback from Student Council.
- ❖ Intermittent meetings with Merit Holders.

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- | |
|--|
| <ol style="list-style-type: none"> 1. In Mid-term Semester Examination, Answer books of the brilliant students are placed in Library for open accession for all the students. 2. Students are allowed to keep their answer books with themselves as per their choice |
|--|

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06	08	-
----	----	---

2.10 Average percentage of attendance of students

More than 75%

2.11 Course/Programme wise distribution of pass percentage:

Results for the year 2016-17

S. No.	Course / Prog / Class	No. of students appeared	No. of students passed	College pass % age
1	BA(WEMP) SEM I	15	15	100.00
2	BA(WEMP) SEM II	14	12	85.71
3	BA(WEMP) SEM III	13	13	100.00
4	BA(WEMP) SEM IV	13	13	100.00
5	BA(WEMP) SEM V	12	12	100.00
6	BA(WEMP) SEM VI	7	7	100.00
7	BA SEM I	137	137	100.00
8	BA SEM II	122	114	93.44
9	BA SEM III	125	125	100.00
10	BA SEM IV	114	114	100.00
11	BA SEM V	138	138	100.00
12	BA SEM VI	96	96	100.00
13	BSC (MED) SEM I	73	73	100.00
14	BSC (MED) SEM II	53	48	90.57
15	BSC (MED) SEM III	53	53	100.00
16	BSC (MED) SEM IV	52	52	100.00
17	BSC (MED) SEM V	24	24	100.00
18	BSC (MED) SEM VI	15	15	100.00
19	BSC (NON MED) SEM I	46	46	100.00

20	BSC (NON MED) SEM II	44	41	93.18
21	BSC (NON MED) SEM III	31	31	100.00
22	BSC (NON MED) SEM IV	31	31	100.00
23	BSC (NON MED) SEM V	42	42	100.00
24	BSC (NON MED) SEM VI	28	28	100.00
25	BSC (CSC) SEM I	34	34	100.00
26	BSC (CSC) SEM II	27	24	88.89
27	BSC (CSC) SEM III	26	26	100.00
28	BSC (CSC) SEM IV	26	25	96.15
29	BSC (CSC) SEM V	40	40	100.00
30	BSC (CSC) SEM VI	22	22	100.00
31	BSC (ECO) SEM I	11	11	100.00
32	BSC (ECO) SEM II	10	9	90.00
33	BSC (ECO) SEM III	18	18	100.00
34	BSC (ECO) SEM IV	17	17	100.00
35	BSC (ECO) SEM V	20	20	100.00
36	BSC (ECO) SEM VI	13	13	100.00
37	BSC (IT) SEM I	11	11	100.00
38	BSC (IT) SEM II	11	11	100.00
39	BSC (IT) SEM III	5	5	100.00
40	BSC (IT) SEM IV	5	5	100.00
41	BSC (IT) SEM V	11	11	100.00
42	BSC (IT) SEM VI	8	8	100.00
43	BSC (FD) SEM I	48	48	100.00
44	BSC (FD) SEM II	43	42	97.67
45	BSC (FD) SEM III	16	16	100.00
46	BSC (FD) SEM IV	15	15	100.00
47	B.COM (P) SEM V	46	46	100.00
48	B.COM (P) SEM VI	39	39	100.00
49	B.COM SEM I	58	58	100.00
50	B.COM SEM II	57	57	100.00
51	B.COM SEM III	54	54	100.00
52	B.COM SEM IV	51	51	100.00
53	B.COM SEM V	1	1	100.00
54	BCA SEM I	29	29	100.00
55	BCA SEM II	29	29	100.00
56	BCA SEM III	18	18	100.00
57	BCA SEM IV	19	19	100.00

58	BCA SEM V	39	39	100.00
59	BCA SEM VI	40	40	100.00
60	MA(PUNJABI) SEM I	32	32	100.00
61	MA(PUNJABI) SEM II	32	32	100.00
62	MA(PUNJABI) SEM III	38	38	100.00
63	MA(PUNJABI) SEM IV	35	35	100.00
64	MA(HINDI) SEM I	8	8	100.00
65	MA(HINDI) SEM II	8	8	100.00
66	MA(HINDI) SEM III	9	9	100.00
67	MA(HINDI) SEM IV	9	9	100.00
68	MSC(CSC) SEM I	19	19	100.00
69	MSC(CSC) SEM II	16	16	100.00
70	MSC(CSC) SEM III	18	18	100.00
71	MSC(CSC) SEM IV	18	18	100.00
72	MSC(IT) SEM I	12	12	100.00
73	MSC(IT) SEM II	10	10	100.00
74	MSC(IT) SEM III	27	27	100.00
75	MSC(IT) SEM IV	26	26	100.00
76	MSC(MATHS) SEM I	63	63	100.00
77	MSC(MATHS) SEM II	59	56	94.92
78	MSC(MATHS) SEM III	63	63	100.00
79	MSC(MATHS) SEM IV	47	47	100.00
80	M.COM SEM I	22	22	100.00
81	M.COM SEM II	21	21	100.00
82	M.COM SEM III	52	52	100.00
83	M.COM SEM IV	53	53	100.00
84	PGDCA SEM I	13	13	100.00
85	PGDCA SEM II	7	7	100.00
86	PGDGCFD SEM I	13	13	100.00
87	PGDGCFD SEM II	13	13	100.00
88	PGDCHC SEM I	17	17	100.00
89	PGDCHC SEM II	17	17	100.00
90	DCA SEM I	22	22	100.00
91	DCA SEM II	14	14	100.00
92	DIP. IN STG. & TLG. SEM I	17	17	100.00
93	DIP. IN STG. & TLG. SEM II	15	15	100.00
94	DIP. IN COS. SEM I	20	20	100.00
95	DIP. IN COS. SEM II	17	17	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

<i>Sr. No.</i>	<i>Contribution in the form of Suggestion</i>	<i>Implementation and Evaluation</i>
1.	Mid Semester Examination	It helps in proper division of Syllabus
2.	Presentation & Projects	It improves the pedagogy techniques
3.	Class Test	Helps in assessment of students
4.	Use of ICT Techniques (Students as well as Teachers)	It makes students computer savvy and improves teaching skills of teachers.
5.	Extension Lectures	It improves the vision of the students and broadens their thinking on different aspects of curriculum & current issues.
6.	Focus on Meritorious & Weak Students	It improves academic performance of students
7.	Enhancement of Placement of Students	Faculty Development Programme undertaken by college. Students placed in various companies/institution/agencies/centres

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher Courses	01 Dr Gurinder Kaur
UGC – Faculty Improvement Programme	02 1. Mrs. Ekta Bhandari 2. Mr. Sushil Kumar
HRD programmes	-
Orientation programmes	01 Ms. Simranjit Kaur
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by the institution	Training of E-filling of daily attendance of students to the staff provided by Mr. Jatinder Sharma, Bitfield Solutions, Amritsar regarding modifications in attendance software. (to faculty & Staff)

Summer / Winter Schools, Workshops, etc.	01 Ms. Simranjit Kaur
DST INSPIRE	<p>(October 20th to 24th October 2016)</p> <p>Mrs. Ekta Bhandari (Dept. of Chemistry) Mr. Sushil Kumar (Dept. of Physics) Dr. Ritu Goswami (Dept. of Botany) Ms. Gagandeep (Dept. of Zoology) Ms. Sandeep Kaur (Dept. of Chemistry) Ms. Taljinder Kaur (Dept. of Chemistry) Ms. Shalagha (Dept. of Chemistry) Ms. Alisha Tuli (Dept. of Chemistry) Mr. Gautam Bhardwaj (Dept. of Physics) Ms. Navjot Kaur Jamwal (Dept. of Physics) Ms. Navjot Kaur (Dept. of Physics) Dr. Puneet Narang (Dept. of Botany) Ms. Manjinder Kaur (Dept. of Botany) Mr. Abdul Shakoor Nasir (Dept. of Zoology)</p>
Faculty Development Programme Undertaken by College	Skill Development Workshops for staff.

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	04	NIL	08
Technical Staff	-	01	NIL	07

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC plays a very significant role in promoting research climate in the institution. The members of IQAC screen the major and minor projects to be submitted to various agencies by the faculty. Policy formation regarding research work is as follows.

- a) The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty to do M.Phil and Ph.D and GOC & Refresher courses. In addition, IQAC regularly informs and encourages the faculty members to apply for research grants projects and grants to UGC.
- b) The College has a Research Advisory Committee constituted with Principal as Convener, and all faculty members from different departments who are pursuing/pursued research in their respective fields. It tracks the schemes of the different funding agencies such as UGC, DST, DBT, CSIR etc.
- c) The IQAC of the college encourages the staff to apply for Major and Minor Research projects and to organize seminars, workshops and Conferences etc.
- d) It also motivates the staff for research publications, articles, reviews and books.
- e) The IQAC also discusses leave to be granted to the faculty for attending professional Seminars, Conferences, Faculty Development Programmes, GOC, Refresher courses and Workshops, for course work examination for Ph.D. etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	-	-
Outlay in Rs. Lakhs	-	18,00,000	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	04	-
Non-Peer Review Journals	-	-	-
e-Journals	All published papers are available online		-
Conference proceedings	-	48	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	7 Years	UGC	18,00,000	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	05	-	07	10
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
05	-	05	-	-		-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 272

University level State level
National level International level

3.22 No. of students participated in NCC events: 27

University level	<input type="text" value="-"/>	State level	<input type="text" value="27"/>
National level	<input checked="" type="checkbox"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS: NIL

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC: NIL

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="51"/>		
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="28"/>	Any other	<input type="text" value="04"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.5 Acre	Nil	-	Nil
Class rooms	34	Nil		34
Laboratories	23	Nil	Nil	23
Seminar Halls	01	-	Nil	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	07	53	UGC	60
Value of the equipment purchased during the year (Rs. in Lakhs)	38 Lakhs	3106045	-	6906045
Others	-	-	-	-

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11121	-	14	4724	11135	-
Reference Books	26435	-	640	140399	27075	-
e-Books	80000	-	-	-	80000	-
Journals	82	-	4	-	86	-
e-Journals	3800	-	-	-	3800	-
Digital Database	37556	-	-	-	38210	-
CD & Video	320	-	2	-	322	-
Others (specify)	28	-	2	-	30	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	195	06	08 Labs	X	18	03	07	01
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	195	06	08 Labs		18	03	07	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Internet Access to Hostellers
2. Wi-Fi Campus
3. Internet Access to PG Students
4. Digitalization of Prayer System
5. Digital Video Recorder with 49 Cameras
6. FDP Programme for updating the faculty for computerized attendance system.
7. The lease line facilitates the departments with Internet & Intranet facilities.

4.6 Amount spent on maintenance in lakhs :

i) ICT	9.2 Lakhs
ii) Campus Infrastructure and facilities	49 Lakhs
iii) Equipments	5 Lakhs
iv) Others	11 Lakhs
Total :	74.2 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Alumni stakeholders, being the representatives of IQAC play a significant role in IQAC. They give their valuable suggestions for the planning and implementation of the course of action to be taken for the progression of students.

5.2 Efforts made by the institution for tracking the progression

It is done through/via

- ❖ Regular Alumni Meet
- ❖ Media Coverage in Newspapers, Cable etc.
- ❖ Newsletters
- ❖ Prospectus
- ❖ Annual Convocation
- ❖ Social Media
- ❖ Various Stakeholders

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
1240	371	0	364	1975

(b) No. of students outside the state

04

(c) No. of international students

NIL

Men

Number	%
NIL	

Women

Number	%
100	%

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	BC/OBC	Physically Challenged	Total	General	SC	ST	BC/OBC	Physically Challenged	Total
1363	224	02	403	0	1992	1329	222	1	423	0	1975

Demand Ratio% 100%

Dropout % 1.21

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The counselling and career guidance cell actively works throughout the year beginning from the admission period till examination period. Lectures and seminars from various guests and visiting faculty are arranged to guide the students regarding the various opportunities in their fields.

No. of students beneficiaries

421

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Seminar on 'Placement talk & Resume Writing' for students on 29th September, 2016.
- Seminar on 'Placement talk & Resume Writing' for teaching and non-teaching staff on 17th November, 2016.
- Counselling session in RR Bawa DAV Collegiate Sen. Sec. School, Batala on 5th December, 2016
- Counselling Session in Jiya Lal Mittal DAV School, Gurdaspur on 7th December, 2016
- Counselling Session by Principal Prof. Dr.(Mrs.) Neeru Chadha for UG Classes on 9th December, 2016.
- Skill Development workshop on 12th December, 2016 to 17th December, 2016.
- Placement Drive at ACET, Amritsar on 19th January, 2017.
- Placement Drive at ACET, Amritsar on 30th January, 2017.
- 29 students of the College were selected in campus placement drive organised by Concentrix Daksh Services. Komal Arora of Concentrix visited the college to conduct interviews.
- Inter Class Skill Development Workshop (One Day) on 11th February, 2017
- Career Counselling and Placement Cell organised a Skill Development Day on 25th February, 2017 as innovative practice of Skill Learning in Cosmetology and Fashion Designing Lab. Staff members and students worked on the respective fields (Stencil Painting, Tie & Dye, Block Printing, Nail Art, Mehandi)

No. of students benefited

700

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	100	29	8

5.8 Details of gender sensitization programmes

Sr. No.	Name	Designation	Topic of Lecture	Duration of Stay
1.	Dr. G.S. Bajwa	Dept. of Social Sciences, GNDU, Amritsar	Social Disorganization & Social Control	1 Day
2.	Dr. Barinder Singh	MD Psychiatry Medical Officer Civil Hospital, Batala	Psychological Problems in Women	1 Day
3.	Dr. Sanjiv Kumar Bhalla	SMO, Civil Hospital, Batala	Female Feticide	1 Day
4.	Dr. Neelam Sethi	Principal, SD College for Girls, Gurdaspur	Western Civilization & its Effect on Women Empowerment	1 Day
5.	Dr. Barinder Singh	MD Psychiatry Medical Officer Civil Hospital, Batala	Under Depression: Lets Talk	1 Day
6.	Dr. Sanjiv Kumar Bhalla	SMO, Civil Hospital, Batala	Women Mental & Physical Health: A Holistic Approach	1 Day

5.9 Students Activities

5.9.1 (a) No. of students participated in Sports, Games and other events

State/ University level National level International level

(b) No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:**(a) Sports:** State/ University level National level International level **(b) Cultural:** State/ University level National level International level **5.10 Scholarships and Financial Support**

	Number of students	Amount
Financial support from institution	512	8,62,500/-
Financial support from government	36 SC Student for Scholarship	Applied
	01 Student for PG Scholarship for single girl child	Applied
	27 Students Received Scholarship from Guru Harkrishan Education Society	73200/-
Financial support from other sources LMC College Helpline	-	1,85,544/-
	15	38,500/-
Number of students who received International/ National recognitions	01	1,98,000/-

5.11 Student organised / initiatives**Fairs:** State/ University level National level International level College level **Exhibition:** State/ University level National level International level College level **5.12 No. of social initiatives undertaken by the students** **5.13 Major grievances of students (if any) redressed:**

Criterion–VI

1. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

Our vision is to "Empower women through Education." The college has a concrete, multi-layered strategy to turn this vision into reality. To enhance the employability of young women and to make them entrepreneurs in life, the institution runs a number of career-oriented and vocational courses along with the regular ones. With the rare amalgamation of the ancient Vedic culture, Indian traditions and Modern technology, the institution aims at creating the best human resources reservoir to produce world-class professionals and citizens.

Our Mission:

Our mission is 'Sa Vidya Ya Vimuktaye' which means 'Education Liberates'. at RR Bawa DAV College, 'Education' is synonymous with 'Liberation'; liberation from all shackles, liberation from all vices, liberation from cruel customs and unjust traditions. The college expends all its resources, human as well as material, to emancipate the female population of the society in every possible way. Overpowering their fears and obstacles, the students exhibit their potential in Academics, Sports, NCC, NSS, Cultural and other activities & win recognition for themselves as well as for their alma-mater.

6.2 Does the Institution has a management Information System

Yes,
College website, www.rbdavc.org

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Members of board of studies/ faculty/directors

Member of Board of Studies

1. Mrs. Meenu (Social Sciences)
2. Dr. Kalpana Sharma (Languages)
3. Mrs. Simmi Sharma (Mathematics)
4. Ms. Simranjt Kaur (Cosmetology)

Member of Faculty

1. Mrs. Tirath Bala (Sciences)
2. Mrs. Meenu (Political Sciences)
3. Dr. Lucky Sharma (Languages)
4. Dr. Kalpana Sharma (Languages)
5. Mrs. Supriya Duggal (Commerce)
6. Mr. Harish Kumar Sharma (Computer Science)
7. Ms. Udesh Kumari (Visual & Performing Art)
8. Mr. Sushil Kumar (Sciences)

6.3.2 Teaching and Learning

DST INSPIRE Camp	01
Book Exhibitions	01
Art Exhibitions	02
Cafeterias	04
Tour and Trips	05
NSS Dept.	02
Women Empowerment	02
Holistic Development Hawan Yajnas (Weekly College) (Vridhashram) Starting of New Session	25 (Aprox.)
NCC Dept.	01 (ATC)

Mahatma Hans Raj's Birthday Celebrated in which teachings of Hans Raj ji in Contemporary Society by Mrs. Raj Sharma and Dr. Sunil Dutt.

Practical Evaluation

- * Rakhi Making Competition, Colour Splash Competition, conducted by Home Science Department.
- * Mehandi Competition, Nail Art Competition conducted by Cosmetology Department.
- * “Ved Prachar Samaroh” for Religions Cell Students on 18th August, 2016.
- * PPT on Pure Mathematics by MSc. (Maths) Students on 17th September, 2016.
- * Placement talk on Resume Writing on 30th September, 2016 was organised by English Dept.
- * Project Making by Economic Forum
- * Poster Making by Swami Dayanand Centre.
- * Poster Making by Gandhian Studies Centre.
- * Poster Making by Fine Arts Dept. on Women’s Rights.
- * Women Empowerment & Save Environment.
- * One week classroom presentation programme in which Projects were made by Economics Dept. Students.
- * Chemistry Dept. organised a poster making competition on Green Chemistry, Chemical Hazards, Do’s and Don’ts of Chemistry on 12th September, 2016.
- * CND Dept. organised ‘Nutrition Awareness Programme’ on 17th September, 2016.
- * Organised seminar cum workshop on Digital India on 9th February, 2017
- * Workshop organised on ‘Website Development’ by ART IT WORLD, Amritsar on 28th February, 2017.
- * Organised UGC sponsored one-day National Seminar on ‘Cloud Computing’ held on 23rd March, 2017.

Workshops: Home Science Dept., Fine Arts Dept.
One week craft making, 2 week hobby classes

House Tests: Per Semester 01 Internal Asst. 01

6.3.3 Examination and Evaluation

- ❖ Online submission of practical awards.

College Examination Evaluation

- ❖ House Tests are conducted in all semesters on the Examination Pattern of GNDU, Amritsar.
- ❖ Compact Date Sheet is discussed in the meeting of Examination Committee and IQAC.
- ❖ Results are declared within 3 or 4 days.
- ❖ Date Sheets are sent by university to all colleges, 30 days in advance for the approval by the principals.
- ❖ Semester System in process successfully.
- ❖ Table Marking System provides transparency and accuracy in evaluation system.

University Examination Evaluation

- ❖ Data of practical awards is submitted online within three days of the conduct of practicals.
- ❖ External Examiners appointed by the university evaluate the students' performance in practicals.
- ❖ Compartment candidates are allowed to proceed for admission in all semesters except of 5th Semester in UG Classes and 3rd Semester in PG Classes.

6.3.4:- Research and Development

UGC Sponsored National Seminar/Workshop Conducted

Dr. (Mrs.) Indra Rani : Role of Women in Punjabi Immigrant Literature (Seminar)

Mr. Harish Kumar : Cloud Computing (Seminar)

Mrs. Deepti Kanda : Murals & Sculpture (Workshop)

Dr. (Mrs.) Kalpana Sharma: Ikkisvi Shatabdi Mein Rachit Punjab Ka Hindi Sahitya (Seminar)

Ms. Simranjit Kaur : Personality Development: A Holistic Approach (Seminar-cum Workshop)

Studies Centres:

1. **Women Studies Centre**
2. **Gandhian Studies Centre**
3. **Swami Dayanand Studies Centre**

6.3.5 Library, ICT and Physical Infrastructure

Development:

Library

1. Research Journals and Reference books
2. Photocopiers and Printers
3. Resource room with Internet facility

ICT

1. All labs of the college are Computerized.
2. Accounts Department
3. Administration Office
4. Resource Room (Facility of Photocopies & Color Printers)
5. Computer/ Laptops to various Departments on need basis.
6. Well Resourced Departmental Libraries (6)

Physical Infrastructure

1. Well-equipped Fashion Designing Lab with computer facility.
2. Well-equipped Science Labs with computer facility.
3. Well-equipped cosmetology Lab with computer facility.
4. Well-resourced Home Science Lab with computer facility.
5. Well-equipped Clinical Diagnostic Lab with computer facility.
6. Well-equipped Computer Lab (5) with Wi-Fi Internet facility.
7. Dark Room, Seminar Hall and Conference Hall
8. Playground Stage Re-constructed.
9. Installation of HD CCTV Cameras
10. Installation of Speakers & Mikes in Campus to convey Messages to Staff Members and Students.
11. Digitalization of Prayer.
12. Inter-locking tiles work done in campus.
13. Well-equipped Swimming Pool in the waste water processing plant system.

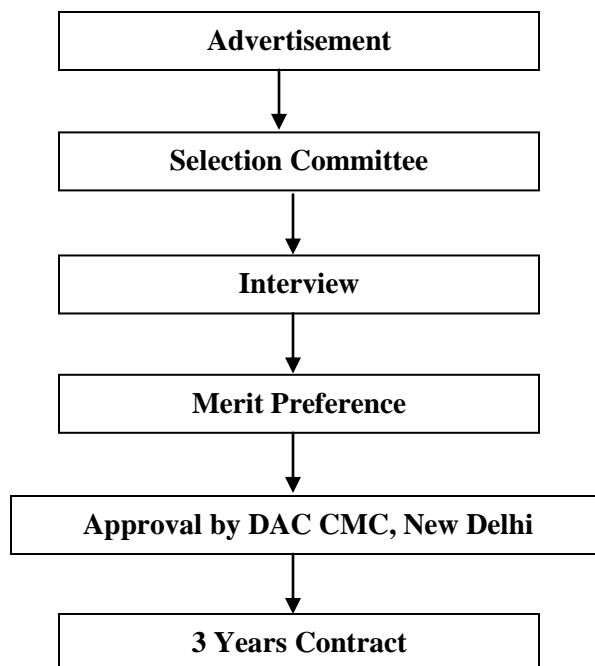
6.3.6 Human Resource Management

- The institution evaluates the teachers on their teaching and research performance based on their Self Appraisal Reports (SAR)/ Personal Appraisal Reports (PAR) as given by DAVCMC and DPI submitted every year. This evaluation based on SARs/ PARs helps in ensuring academic accountability of teachers and monitoring their major/minor research projects and other academic activities. The Principal sends commendation to the teachers who have done well so as to motivate them in teaching, research, and extension programmes with renewed zeal.
- The performance of the non-teaching staff is appraised by the college based on the reports of the Supervising Officers and finally assessed by the Principal.
- The performance of the Library Staff is evaluated by the Librarian.
- The working of the Lab Attendant is regularly monitored by the respective HODs.
- Separate meetings of temporary/adhoc/contractual staff along with their HODs are held to assess, improve & appreciate their working.
- Corrective measures suggested by HODs of each department are shared with other staff members.
- Feedback Performa regarding the service of non-teaching staff obtained by the Principal is shared and discussed with senior faculty members. The visitors & students are also informally consulted through office-superintendent. However, the extra-ordinary workers are appreciated in the quarterly meetings. The lapses, if any, are conveyed to the individuals.
- Departmental staff meetings deal with issues relating to teaching-learning process. The problems of the students are taken up by the HODs and corrective measures are discussed to solve them.

6.3.7:- Faculty and Staff Recruitment

The permanent faculty of the college is recruited as per the norms of selection laid down by the Government of Punjab/DPI/UGC/GNDU, Amritsar. The interviews are held at DAV CMC, New Delhi, where teachers are selected on the basis of merit, on probation or on contract basis. After the completion of the probation period, the faculty and the other staff are retained.

Procedure of the Recruitment of Adhoc Teaching & Non-Teaching Staff



Adhoc and Contractual Teaching Faculty

The Adhoc/Contractual faculty of the college is appointed through advertisement in newspaper duly approved by DAV CMC, New Delhi. The selection board comprises Chairman, LMC; Senior Member of LMC; Principal of the college; Expert from respective fields and Head of the respective departments.

6.3.8:- Industry Interaction/Collaboration

- Visit to Verka Milk Plant /Visit of Fortis Escort Hospital, Amritsar.
- Home Science Department organized art and craft workshop in collaboration with Pidilite Industries. The 7 days workshop in which various methods of craft making were taught to students by expert appointed by Pidilite.
- VLCC Workshop in Cosmetology Lab.
- Concentrix Daksh Limited, 'Gurgaon: the team of the company visited the campus for placement purpose.

6.3.9:- Admission of Students

Total Student: 1755

6.4:- Welfare Schemes for

Teaching	Society/ Group Insurance Rs. 23,112/-
Non-Teaching	Society/ Group Insurance Rs. 15,408/-
Students	Helpline (Concessions, State Concessions, College Adm. & LMC) Rs. 8,62,500/-

6.5 Total corpus fund generated

Rs. 9,01,020/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Punjab Govt.	✓	DAV
Administrative	✓	Punjab Govt.	✓	C.A.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No
For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Date Sheets are sent by university to all colleges, 30 days in advance for the approval by the principals.
- ❖ Semester System in process successfully.
- ❖ Table Marking System provides transparency and accuracy in evaluation system.
- ❖ Data of practical awards is submitted online within three days of the conduct of practicals.
- ❖ External Examiners appointed by the university evaluation the students' performance in practicals.
- ❖ Compartment candidates are allowed to proceed for admission in all semesters to the except of 5th Semester in UG Classes and 3rd Semester in PG Classes.
- ❖ Nominal fee is charged by the university from the students who apply for re-evaluation of their answer sheet.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association:

The Alumni Meet is held every year as Punar Milan Diwas on Basant in the month of Jan./Feb. The Life members and the ordinary members of the Alumni Association participate and keep in touch with Dean, Alumni of the college through Social Networking.

6.12 Activities and support from the Parent – Teacher Association

The regular PT Meet is organised by the Parent-Teacher Association of the College especially regarding the problems of the boarders, science students and other students of the professional courses.

6.13 Development programmes for support staff

Group Insurance Scheme has been provided for the benefit of the employees.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Sapling Plantation by Botanical Society on 22nd July, 2017, Students were gifted with one plant each of medicine value.
2. Tree Plantation by NSS: on 27th July, 2016
3. Save Earth, Plant Trees PPT on 28th July, 2016
4. "Swachh Bharat Abhiyan" on 4th August, 2016
5. Birds Houses made from waste wood.
6. Blank answer sheets from the used answer books of students of 2015-16 were collected and used in house examination of 2016-17 in a drive to save paper.
7. Handmade Paper Folder were made by Fine Arts Department and used for photograph presentation to guests from waste art sheets.
8. Save Ozone Layer Campaign by Botanical Society on 16th September, 2016.
9. Solar System is installed in the campus to save electricity.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Plants donated by Staff Members (Teaching & Non-teaching) to the college on their respective Birthday under the Go Green Campaign of college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Plan of Action - Setting of Academic Calendar.
- Action Taken - General meeting regarding annual duties was held at the beginning of the session which was noted by Staff Secretary & Assistant Staff Secretary.
- Guru Nanak Dev University, Amritsar organised its four day Zonal Youth Festival 'B' division at RR Bawa DAV College for Girls, Batala.
- Under the aegis of Department of Science and Technology, New Delhi, the College organised "INSPIRE" Camp for the 3rd time.
- Under the Campus Placement Drive, 29 Students of the college were selected by Concentrix Daksh, Amritsar.
- Skill Development Workshop was organised.
- Annual Athletic-Cum-Sports Meet was organised.
- College Folk Dance team participated in the Basant Festival organised at Dehradun with the assistance of Indo-Tibetan Border Police.
- International Women's Day Celebrated.
- National Science Day Celebrated.
- UGC Sponsored National Seminar on 'Role of Women in Punjabi Immigrant Literature' was organised.
- UGC Sponsored National Seminar on 'Cloud Computing' was organised.
- UGC Sponsored Two Day National Workshop on "Murals & Sculpture" was organised.
- Inauguration of Swimming Pool built with International Standards in the College premises.
- Foundation Stone of Sports Complex laid down.
- UGC Sponsored National Seminar on 'Ikkisvi Shatabdi Mein Rachit Punjab Ka Hindi Sahitya' was organised.
- UGC Sponsored National Seminar on 'Personality Development: A Holistic Approach' was organised.
- Annual Prize Distribution function was organised.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (i) Environmental ethics are inculcated in students by involving them in tree plantation from time to time and presentation of plants to guests who visit the college during functions.
- (ii) The students are sensitized towards the needs and suffering of poor and old people. For the purpose regular visits are made to Vridh Ashram, Kusth Ashram, Orphanage and Dainik Prarthna Sabha. College also runs a help line to help needy students of the college and distributes uniforms and notebooks to needy students in school.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- (i) Hawan in College and Vridh Ashram.
 - (ii) Swatch Bharat Abhiyaan in collaboration with NSS.
 - (iii) Plantation by Botanical Society.
 - (iv) Filling of Absentee computerized in order to save paper.
 - (v) Presentation of plants to guests under 'Go Green Campaign'
 - (vi) Placement of Bird Houses on trees
 - (vii) Use of plain papers from sheets and note books made out of them are distributed to students in schools.
- Plants donated by staff members (Teaching & Non-teaching) on their respective Birthdays.
 - Plantation in collaboration with an NGO Rotary Club in college campus about was done in which 100 plants including Neem, Amla, Gulmohar, Kachnar, Amaltas etc. were planted.



7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Regular feedback taken from guest faculty/visiting faculty, delegates of various conferences and seminars, peer group visiting the institution during the practical examination, students and Alumni.
- Uniform distribution to needy children.
- College helpline helps needy students who are not able to get fee concession.
- Social service club helps children of class IV employees in studies and helps poor students in schools.

Our:

❖ **Strength**

- ★ Fully equipped faculty & infrastructure.

❖ **Weakness**

- ★ Curriculum is set as per university norms.
- ★ Lack of new recruitment because of Government ban.

❖ **Opportunity**

- ★ Focus on placement.
- ★ Focus on Women Empowerment
- ★ To inculcate Vocational skills/courses.

❖ **Threats**

- ★ Mushrooming of Private Institution.
- ★ Craze in Youth for going abroad.

Annexure 1.3

FEEDBACK ANALYSIS

Stakeholders	Category	Remarks
Alumni	Syllabus & Infrastructure	<ul style="list-style-type: none">• 68% agree with the changes in the syllabus as constructive.• 95% strongly agree with the changes in the infrastructural facilities as satisfactory.
Parents	Environment & Value-added Education	<ul style="list-style-type: none">• Parents strongly agree with the discipline, facilities and value-added education system in the college and hostel as satisfactory.
Employers	Syllabus & Placements	<ul style="list-style-type: none">• Students are well-learned & skill oriented to be placed in industries/colleges/schools/education institutions
Students	Syllabus, Infrastructure, Faculty & Staff	<ul style="list-style-type: none">• 56% of the students agree with changes in semester system & syllabus.• 60% of the students strongly disagree with cost effective higher education.• 90% of the students categorized the college infrastructure as excellent.• 95% of the students strongly agree with mode of working as satisfactory.

8. Plans of institution for Next Year

- Eco-friendly Campus.
- Examination reforms
- Focus on Academics
- Importance on Skill Development Programmes
- Focus on Placements
- Focus on Promotion of Higher Education
- Awareness Regarding Focus on Health Issues
- Optimum Utilization of Internet Service
- Promotion of Moral/Religious Education

Name Mrs. Shabnam Pralho / Ms. Neelika Selk

Shabnam Pralho / Neelika Selk

Signature of the Coordinator, IQAC

Name Prof. Dr. (Mrs.) Neeru Chakla

Neeru Chakla

Signature of the Chairperson, IQAC
