

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22 (odd/Even)

1. Name of the Department : English
2. Name of HoD : Neelam Sethi

S. No.	Class	Theory	Practical	Period per week
1	BA Sem I (A)			6
2	BA Sem I (B)			6
3	B.Sc (NM + CS) Sem I			6
4	B.Sc (Med) Sem I			6
5	B.Com Sem I			6
6	BA Sem I (El.)			9
7	B.A/B.S. Sem I			6
8	B.Sc P.D - Sem I			6
9	BA Sem II (A)			6
10	B.Sc (Med) Sem II			6
11	B.Sc (NM + C.S) II			6
12	B.Com Sem II			6
13	BA Sem II (El.)			9
14	BA Sem II			6
15	B.Com Sem II			6
16	B.Sc Med Sem II			6
17	B.Sc (C.S + N.M) Sem II			6
18	BA Sem II El.			9
19	M.Sc P.D Sem I			6

Total period per Week in College Section : 123

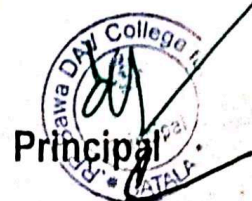
Total period per week in School Section :

Total Teachers required in College Section : 2 + 2 FT / 1 PT

Total Teachers required in School Section :

HoD Neelam Sethi
 Department of English
 RR Bawa DAV College for Girls
 Batala

 Dean Academic
 RR Bawa DAV College for Girls
 Batala-143505 (Pb.)



Department English

Date 20/12/21

 Dean Curriculum
 RR Bawa DAV College for Girls
 Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : PUNJABI
2. Name of HoD : Mrs. SHABNAM PRABHA

S. No.	Class	Theory	Practical	Period per week
01.	B.A. I Sem (Arts) A+B (Sec)			12 Periods Per Week.
02.	B. Com I Sem			06 Periods Per Week.
03.	B.Sc (Science) I Sem			06 Periods Per Week.
04.	BCA / B.Sc IT I Sem			06 " " "
05.	B.Sc (F.D.) I Sem			06 " " "
06.	B.A. (Elective Pbi) I Sem			09 " " "
07.	B.A. III Sem (Arts) A+B (Sec)			12 " " "
08.	B. Com III Sem			06 " " "
09.	B.Sc (Science) III Sem			09 " " "
10.	B.A. (Elective Pbi) III Sem			09 " " "
11.	B.A. Sem V (Arts)			06 " " "
12.	B. Com V Sem			06 " " "
13.	B.Sc (Science) V			06 " " "
14.	B.A. (Elective Pbi) V Sem			09 " " "

Total period per week in College Section : 93

Total period per week in School Section : _____

Total Teachers required in College Section : 3 F.T., 1 P.T

Total Teachers required in School Section : _____

Head
PG Department of Punjabi
HoD RR Bawa DAV College for Girls
Batala

Department Punjabi

Date 8/4/21

Dean Academic RR Bawa DAV College for Girls
Batala-143505 (Pb.)

Dean Curriculum RR Bawa DAV College for Girls
Batala



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : PUNJABI
2. Name of HoD : Mrs. SHABNAM PRABHA (Officiating Principal)

S. No.	Class	Theory	Practical	Period per week
01.	M.A-I Sem	Paper: I, II, III, IV, V)		30 Lec. Per Week.
02.	M.A-III Sem	Paper: 11, 12, 13, 14, 15)		30 Lec. Per Week.
Total :				<u>60 Lec. Per Week</u>

Total Periods of U.G. + P.G. = 165

Periods of Mrs. Shabnam Prabha + Dr. Lucky Sharma +
Dr. Anura Visha = 72

$$\Rightarrow 165 - 72 = 93$$

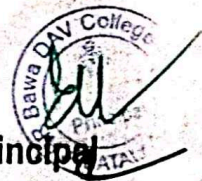
Total period per week in College Section : 93
Total period per week in School Section : _____
Total Teachers required in College Section : 3 F.T. & 1 P.T.
Total Teachers required in School Section : _____

Head
PG Department of Punjabi
HoD RR Bawa DAV College for Girls
Department Punjabi Batala

Date 3/4/21

Dean Curriculum
RR Bawa DAV College for Girls
Batala

Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

PG Department of Economics

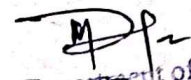
Work Load Proforma

Session 2021-22 (Odd Semester)

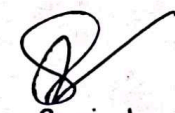
1. Name of the Department : Economics
2. Name of HOD : Dr. Meenakshi Duggal


S.No	Class	Theory	Practical	Period per week
1.	BA/BSc (Eco) Sem I	6 per week	-	6 per week
2.	BA/BSc (Eco) Sem III	6 per week		6 per week
3.	BA/BSc (Eco) Sem V	6 per week -	-	6 per week
4.	M. Com Sem I	6 per week	-	6 per week
5.	MA (Eco) Sem I	18 per week	-	18 per week
6.	MA (Eco) Sem III	24 per week	-	24 per week
Total – 66 periods per week				

Total period per week : 66 periods per week

HOD 
Department of Economics
RR Bawa DAV College for Girls
Batala
Date 30/5/2021




Dean Curriculum
RR Bawa DAV College for Girls
Batala


Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22 (odd)

1. Name of the Department :

HINDI

2. Name of HoD :

SUNIL DUTT

S.No.	Class	Theory	Practical	Period per week
1.	B.A Sems I	Th		6
2.	B.A Sems III	Th		6
3.	B.A Sems V	Th		6
4.	M.A. I Sems	Th		4x5=20
5.	M.A. Sems III	Th		4x5=20
				<u>58</u>

Total period per week in College Section :

58

Total period per week in School Section :

—

Total Teachers required in College Section :

1 (FT), 2 (PT)

Total Teachers required in School Section :

—

Sunil Dutt
Head
PG Department of Hindi
HoD RR Bawa DAV College for Girls
Batala

Department HINDI

Date 27/3/21

M.P.U.

Dean Academic

RR Bawa DAV College for Girls

Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : History
2. Name of HoD : Dr. (Mrs) Meenakshi Duggal

S. No.	Class	Theory	Practical	Period per week
<u>History</u> 1.	BA Sem I st	6	-	1-6
2.	BA Sem III rd	6	-	1-6
3.	BA Sem V th	6	-	1-6
<u>PHC</u> 1.	BA/B.Sc Sem I st	2	-	5-6
2.	BA/B.Sc Sem III rd	2	-	1-2
3.	BA/B.Sc Sem V th	2	-	3-4

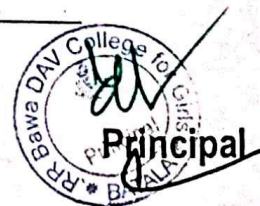
Total period per week in College Section : 24

Total period per week in School Section : -

Total Teachers required in College Section : 01

Total Teachers required in School Section : -

[Signature]
Head
Department of History
HoD RR Bawa DAV College for Girls
Batala
Department History



Date 30/3/2021

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Mathematics
2. Name of HoD : Mrs. Simmi Sharma

S. No.	Class	Theory	Practical	Period per week
1.	BA/Bsc Sem I	2	—	12
2.	BA/Bsc Sem III	2	—	12
3.	BA/Bsc Sem V	2	—	12
4.	Msc(Math) Sem I	6	—	36
5.	Msc(Math) Sem III	6	—	36
6.	Msc(Cs) Sem I	6	—	6

Total period per week in College Section : 114
Total period per week in School Section : —
Total Teachers required in College Section : 4(F.T), 1(P.T)
Total Teachers required in School Section : —

Head
PG Department of Mathematics
HoD RR Bawa DAV College for Girls
Batala

Department Mathematics

Date 1/4/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Ph)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session ~~2021-22~~ 2021-22

1. Name of the Department : Music

2. Name of HoD : Udesh

S. No.	Class	Theory	Practical	Period per week
1.	B.A. Sem I	2 + 6	= 08	
2.	B.A. Sem III	2 + 6	= 08	
3.	B.A. Sem V	2 + 6	= 08	
				<u>24</u>

Music vocal

1.	B.A. Sem I	2 + 4	= 06	
2.	B.A. Sem III	2 + 4	= 06	
3.	B.A. Sem V	2 + 4	= 06	
				<u>18</u>

Music Inst. = 24

Music vocal = 18

Total period per week in College Section : 24 + 18 = 42

Total period per week in School Section : _____

Total Teachers required in College Section : One Part time in Music vocal.

Total Teachers required in School Section : _____

HoD Udesh
Department of Music
RR Bawa DAV College for Girls
Department MUSIC Batala

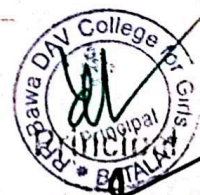
Date 2/4/21

Dean Curriculum

RR Bawa DAV College for Girls

Batala

Udesh
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : HOME Science

2. Name of HoD : Sonaina Gupta

S. No.	Class	Theory	Practical	Period per week
1.	B.A Sem I	<u>1-3</u>		3
2.	B.A Sem III	1-6	1-6	12
3.	B.A. Sem V	<u>1-6</u>		6
4.	B.Sc. Sem I	<u>4-6</u> <u>1-3</u> , 5		3 4
5.	B.Sc. Sem III	<u>1-3</u>		3
6.	B.Sc. Sem V	<u>1-3</u>		3

Total period per week in College Section : 36

Total period per week in School Section : _____

Total Teachers required in College Section : 3

Total Teachers required in School Section : _____

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 Department of Home Science
 RR Bawa DAV College for Girls
 Batala
 HoD



Department Home Sc.

Date 4/4/21

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 Dean Academic
 RR Bawa DAV College for Girls
 Batala-143505 (Pb.)

Handwritten signature
 Dean Curriculum
 RR Bawa DAV College for Girls
 Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : PHYSICAL EDUCATION

2. Name of HoD : Mrs. Baljit Kaur

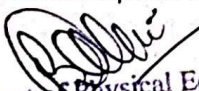
S. No.	Class	Theory	Practical	Period per week
1.	B.A Sem 1st	06	02	08
2.	B.A Sem 3rd	06	02	08
3.	B.A Sem 4th	06	02	08

Total period per week in College Section : 24

Total period per week in School Section : —

Total Teachers required in College Section : —

Total Teachers required in School Section : —



 Head
 Department of Physical Education
 RR Bawa DAV College for Girls
 Batala


 Dean Academic
 RR Bawa DAV College for Girls
 Batala


 Principal

Department PHYSICAL EDUCATION

Date _____


 Dean Curriculum
 RR Bawa DAV College for Girls
 Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22-

1. Name of the Department : Fine Arts

2. Name of HoD : Deepthi Kanda

S. No.	Class	Theory	Practical	Period per week
1	B.A sem I	6	2	8
2	B.A sem III	6	2	8
3	B.A sem V	6	2	8
				<u>24</u>

Total period per week in College Section : 24
Total period per week in School Section : -
Total Teachers required in College Section : -
Total Teachers required in School Section : 01

HoD [Signature]
Department Fine Arts

Date 3/4/21

[Signature]
Dean Academic
RR Bawa DAV College for Girls

[Signature]
Head
Department of Fine Arts
RR Bawa DAV College for Girls
Batala



Principal

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Cosmetology

2. Name of HoD : Simranjit Kaur

S. No.	Class	Theory	Practical	Period per week
1	BA Sem I	3	3	6
2	BA Sem II	3	3	6
3	BA Sem IV	3	3	6
4	Dip in Cosmetology	3	3	6
5	Pg Dip in Cosmet	3	3	6

Total period per week in College Section : 30

Total period per week in School Section : -

Total Teachers required in College Section : 30

Total Teachers required in School Section : -

HoD Simranjit Kaur

Department Cosmetology

Date 3/4/21

Head
Department of Cosmetology
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : SOCIOLOGY / Women Empowerment
2. Name of HoD : Ms. Gargyali

S. No.	Class	Theory	Practical	Period per week
1	B.A Sem I	T	-	06/W
2	B.A Sem III	T	-	06/W
3	B.A Sem I	T	-	06/W
4	B.A Sem I (W.E)	T	-	06/W
5	B.A Sem II (W.E)	T	-	03/W
6	B.A Sem I (W.E)	T	-	03/W

Total period per week in College Section : 30/week

Total period per week in School Section : -

Total Teachers required in College Section : 01 (full time)

Total Teachers required in School Section : -

HoD [Signature] Department of Sociology
RR Bawa DAV College for Girls Batala

Dean Academic [Signature]
Bawa DAV College for Girls
Batala-143505 (Pb.)



Date 30/3/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2023-24

1. Name of the Department : Psychology
2. Name of HoD : Dr. Meenakshi

S. No.	Class	Theory	Practical	Period per week
1.	B. Asem I	T(03)	P(03)	06/w
2.	B.A sem II	T(03)	P(03)	06/w

Total period per week in College Section : 12/weeks
Total period per week in School Section : -
Total Teachers required in College Section : -
Total Teachers required in School Section : -

HoD [Signature] Head
Department of Psychology
Department of RR Bawa DAV College for Girls
Batala

Date 4/4/24

[Signature]
Dean Academic
RR Bawa DAV

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22 (ODD)

1. Name of the Department : FASHION DESIGNING

2. Name of HoD : Mrs. Harpreet Aneja

S. No.	Class	Theory	Practical	Period per week
1.	BSc sem I	18	15	33
2.	BSc sem III	21	18	39
3.	BSc sem IV	6	20	26
4.	MSc sem I	4	30	34
5.	MSc sem III	10	31	41
6.	Ua Diploma I	6	18	24
7.	PG Diploma (I)	6	32	38

Total period per week in College Section : 250

Total period per week in School Section : -

Total Teachers required in College Section : 1P, 1C, 5 (Adhoc)

Total Teachers required in School Section : -

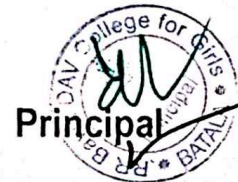
Aneja
Head
HoD PG Department of Fashion Designing
RR Bawa DAV College for Girls

Department Fashion Designing
Batala

Date 4/4/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-140605 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Physics
2. Name of HoD : Pawan J. Kumar

S. No	Class	Theory	Practical	Period per week
(1)	BSc - Ist semester	09	12	21
(2)	B.Sc - II nd sem ^r	09	12	21
(3)	BSc - IV th sem ^r	09	12	21

Total period per week in College Section : 63

Total Teachers required in College Section : 3

HoD [Signature]

Department : Physics
Date : 3/4/21

[Signature]
Dean Academic
Head
RR Bawa DAV College for Girls
Batala



[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

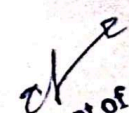
RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session: 2021-22

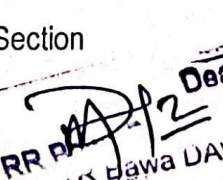
1. Name of the Department : CHEMISTRY
 2. Name of HoD : Spita Bhandari


S. No.	Class	Theory	Practical	Period per week
	B.Sc sem I, Med & N. med	9	4 x 2 = 8	17
	B-Sc - III (Med & N. med)	9	4 x 2 = 8	17
	B-Sc - V, (Med & N. med)	9	4 x 2 = 8	17
		Total = 51		



 Head
 Department of Chemistry
 RR Bawa DAV College for Girls
 Batala

Total period per week in College Section : 51
 Total period per week in School Section : _____
 Total Teachers required in College Section : _____
 Total Teachers required in School Section : _____

HoD : Spita Bhandari
 Department : Chemistry
 Date : 2/3/22


 Dean Academic
 RR Bawa DAV College for Girls
 Batala-143505 (Pb.)


 Principal
 RR Bawa DAV College for Girls
 Batala


 Dean Curriculum
 RR Bawa DAV College for Girls
 Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Botany

2. Name of HoD : Dr. Ritu Goswami

S. No.	Class	Theory	Practical	Period per week
1.	B.Sc Sem I	09	08	17
2.	B.Sc Sem III	09	08	17
3.	B.Sc Sem V	09	04	13

47
- 24 Dr. Ritu
23.

Total period per week in College Section : 47

Total period per week in School Section : -

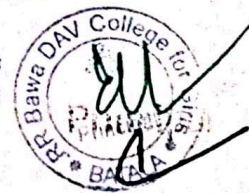
Total Teachers required in College Section : 01 P.T.

Total Teachers required in School Section : -

HoD Ritu Goswami Head
Department Department of Botany
RR Bawa DAV College for Girls
Batala

Date 2/4/21

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Zoology

2. Name of HoD Inchye : Ekta Bhandari

S. No.	Class	Theory	Practical	Period per week
1	B.Sc sem I, "	9	4	13
2	B.Sc - sem II, "	9	4	13
3	B.Sc sem III "	9	4	13

Head
Department of Zoology
RR Bawa DAV College for Girls
Batala

Total period per week in College Section : 39

Total period per week in School Section : _____

Total Teachers required in College Section : _____

Total Teachers required in School Section : _____

HoD

Department _____

Date 30/3/21

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

[Signature]
Principal

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Commerce

2. Name of HoD : Mrs. Supriya Duggal

S. No.	Class	Theory	Practical	Period per week
1.	B.Com I	4		24
2.	B.Com II	5		30
3.	B.Com V	5		30
4.	M.Com I	4		24
5.	M.Com II	5		30
				<u>138</u>

Total period per week in College Section : 138

Total period per week in School Section :

Total Teachers required in College Section : 3 (A.T)

Total Teachers required in School Section :

HoD [Signature] Head
Department of Commerce
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (P.S.)

[Signature]
Principal
RR Bawa DAV College for Girls
Batala

Date 3/4/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work load Proforma for Teaching Staff

Session 2021-22(odd)

1. Name of the Department : Computer Science
2. Name of HOD : Mr. Harish Kumar Sharma

Sr. No.	Class	Theory	Practical	Period Per week
1.	Msc(IT) Sem I	5	1	36
2.	Msc(CS) Sem I	4	1	30
3.	Msc(IT) Sem III	5	1	36
4.	Msc(CS) Sem III	5	1	36
5.	BCA Sem I	3	1	24
6.	BCA Sem III	3	2	30
7.	BCA Sem V	4	2	36
8.	B.Sc(IT) Sem I	3	1	24
9.	B.Sc(IT) Sem III	2	1	18
10.	B.Sc(IT) Sem V	2	2	24
11.	DCA Sem I	2	2	24
12.	PGDCA Sem I	2	2	24
13.	BA/B.Sc.(CS) Sem I	1	1(3-4)days	08
14.	BA/B.Sc.(CS) Sem III	1	1(1-2)days	08
15.	BA/B.Sc.(CS) Sem V	1	1(5-6)days	08
16.	BA/B.Sc.(CAP) Sem I	1(6)days	1(1-2)days	08
17.	BA/B.Sc.(CAP) Sem III	1(6)days	1(5-6)days	08
18.	BA/B.Sc.(CAP) Sem V	1(6)days	1(5-6)days	08
19.	B.Sc(FD) Sem I	1(6)days	1(1-2)days	08
20.	B.COM Sem I	1(1-4)days		04

Total period per week in College section-402

HOD

Department- Computer Science

Date- 30-06-2021

Head
PG Department of Computer Science
RR Bawa DAV College for Girls
Batala

Dean Academic
RR Bawa DAV College for Girls



Principal

Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Political science

2. Name of HoD : Asstt Prof Rupali Aggarwal

S. No.	Class	Theory	Practical	Period per week
1.	BA Ist sem	u		6
2.	BA II nd sem	u		6
3.	BA V th sem	u		6
4.	S.S.I.			

Total period per week in College Section : 18

Total period per week in School Section : _____

Total Teachers required in College Section : 01

Total Teachers required in School Section : _____

HoD

Rupali

M. Pr
Head

Department - Political Science

Date 2/4/21

Department of Political Science
RR Bawa DAV College for Girls
Batala

M. Pr
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22 (Even Semester)

1. Name of the Department : English

2. Name of HoD : Nehru Seth

S. No.	Class	Theory	Practical	Period per week
1	BA Sem II(A)			6
2	BA Sem II(B)			6
3	B.Sc(NM+CS) Sem II			6
4	B.Sc(Med.) Sem II			6
5	B.Com Sem II			6
6	BA Sem II (Elec. Eng.)			9
7	BCA/BIT Sem II			6
8	B.Sc(FD) Sem II			6
9	BA Sem IV			6
10	B.Sc(Med) Sem IV			6
11	B.Sc(NM+CS) Sem IV			6
12	B.Com. Sem IV			6
13	BA Sem IV (Elec. Eng.)			9
14	BA Sem VI			6
15	B.Com Sem II			6
16	B.Sc(Med.) Sem II			6
17	B.Sc(NM+CS) Sem VI			9
18	BA Sem VI (Elec. Eng.)			9
19	M.Sc (FD) Sem IV			6

Total period per week in College Section : 123

Total period per week in School Section : _____

Total Teachers required in College Section : _____

Total Teachers required in School Section : _____

HoD Nehru Seth
 Department of English
 RR Bawa DAV College for Girls
 Department English

Date 20/12/21

[Signature]
 Dean Academic
 RR Bawa DAV College for Girls
 Batala-143505 (Pb.)

[Signature]
 Principal
 RR Bawa DAV College for Girls
 Batala-143505, Punjab

[Signature]
 Dean Curriculum
 RR Bawa DAV College for Girls
 Batala

RR Bawa DAV College for Girls, Batala

Even Semester

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : PUNJABI
2. Name of HoD : Mrs. SHABNAM PRABHA

S. No.	Class	Theory	Practical	Period per week
01	B.A. II Sem (Arts) A+B (Sec.)	Theory		12 lectures
02	B. Com II Sem	"		06 "
03.	Bsc (Science) II Sem	"		06
04	BCA / Bsc IT (II Sem	"		06
05	Bsc (F.D.) II Sem	"		06
06	B.A. (Elective Pbi) II Sem	"		09
07	B.A. IV Sem (Arts) A+B (Sec	"		12
08	B. Com IV Sem	"		06
09	Bsc. (Science) IV Sem	"		09
10.	B.A. (Elective Pbi.) IV Sem	"		09
11.	B.A. VI Sem (Arts)	"		06
12.	B. Com VI Sem	"		06
13.	Bsc (Science) VI Sem	"		06
14.	B.A. (Elective Pbi.) VI Sem	"		09
Total period per week in College Section		93		105 Total
Total period per week in School Section				
Total Teachers required in College Section		3 F.T. & 1 P.T.		
Total Teachers required in School Section				

for HoD [Signature] PG Department of Punjabi
RR Bawa DAV College for Girls
Batala

Department Punjabi

Date 20/12/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : PUNJABI
2. Name of HoD : Mrs. SHABNAM PRABHA (officiating Principal)

S. No.	Class	Theory	Practical	Period per week
01	M.A. II Sem	(Paper 6, 7, 8, 9, 10)		30 Lec. Per Week.
02	M.A. IV Sem	(Paper 16, 17, 18, 19, 20)		30 Lec. Per Week.

$$\text{Total Periods} = 105 + 60 = 165$$

$$\text{Total Periods of U.G. + P.G. Classes} = 105 + 60 = 165$$

$$\text{Periods of Mrs. Shabnam Prabha + Mrs. Luchy Sharma + Mrs. Indira Rani} = 72$$

$$\Rightarrow 165 - 72 = 93$$

Total period per week in College Section : 93

Total period per week in School Section : _____

Total Teachers required in College Section : 3 F.T., 1 P.T.

Total Teachers required in School Section : _____

Head
HoD PG Department of Punjabi
RR Bawa DAV College for Girls
Department Punjabi Batala

Date 20/12/21

Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (P.O.)



Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22 - (Evening)

1. Name of the Department : Hindi
2. Name of HoD : Sunil Dutt

S. No.	Class	Theory	Practical	Period per week
1)	BA sem II	Th.		6
2)	BA sem III	Th.		6
3)	BA sem VI	Th.		6
4)	M.A - II	Th.		4x5=20
5)	M.A sem IV	Th.		4x5=20
				<u>58</u>

Total period per week in College Section : 58
Total period per week in School Section : —
Total Teachers required in College Section : 1 (F.T), 2 (PT)
Total Teachers required in School Section : —

Head
PG Department of Hindi
RR Bawa DAV College for Girls
Batala
HoD Sunil Dutt
Department Hindi

Date 20/12/21

Dean Curriculum
RR Bawa DAV College for Girls
Batala
Principal
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

PG Department of Economics

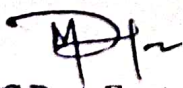
Work Load Proforma


Session 2021-22 (Even Semester)

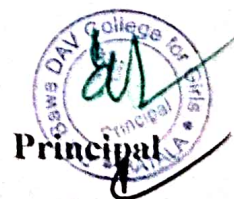
3. Name of the Department : Economics
4. Name of HOD : Dr. Meenakshi Duggal

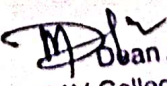
S.No	Class	Theory	Practical	Period per week
1.	BA/BSc (Eco) Sem II	6 per week	-	6 per week
2.	BA/BSc (Eco) Sem IV	6 per week		6 per week
3.	BA/BSc (Eco) Sem VI	6 per week	-	6 per week
4.	B. Com Sem II	6 per week	-	6 per week
5.	MA (Eco) Sem II	24 per week	-	24 per week
6.	MA (Eco) Sem IV	24 per week	-	24 per week
Total – 72 periods per week				

Total period per week : 72 periods per week

HOD 
Department of Economics
RR Bawa DAV College for Girls
Batala
Date 20-12-2021


Dean Curriculum
RR Bawa DAV College for Girls
Batala




Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : History
2. Name of HoD : Dr (Mrs) Meenakshi Duggal

S. No.	Class	Theory	Practical	Period per week
<u>History</u> 1.	BA Sem II nd	6	-	1-6
2.	BA Sem III rd	6	-	1-6
3.	BA Sem IV th	6	-	1-6
<u>PHC</u> 1.	BA/B.Sc Sem II nd	2	-	5-6
2.	BA/B.Sc Sem III rd	2	-	1-2
3.	BA/B.Sc Sem IV th	2	-	3-4

Total period per week in College Section : 24

Total period per week in School Section : -

Total Teachers required in College Section : 01

Total Teachers required in School Section : -

HoD MP
Department of History
RR Bawa DAV College for Girls
Batala

Department History

Date 20-12-2021

MP
Dean Curriculum
RR Bawa DAV College for Girls
Batala

MP
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Mathematics

2. Name of HoD : Mrs. Simmi Sharma

S.No.	Class	Theory	Practical	Period per week
1.	BA/Bsc. sem II	2	—	12
2.	BA/Bsc. sem IV	2	—	12
3.	BA/Bsc sem VI	2	—	12
4.	Msc(Math) sem II	6	—	36
5.	Msc(Math) sem IV	6	—	<u>36</u>

Total period per week in College Section : 108

Total period per week in School Section : —

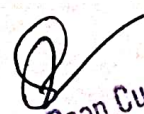
Total Teachers required in College Section : 4(F.T), 1(P.T)

Total Teachers required in School Section : —


Head
PG Department of Mathematics
HoD RR Bawa DAV College for Girls
Batala

Department Mathematics

Date 18/12/21


Dean Curriculum
RR Bawa DAV College for Girls
Batala


Principal
RR Bawa DAV College for Girls
Batala


Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2023-24 01-2022

1. Name of the Department : Music

2. Name of HoD : Udesh

S. No.	Class	Theory	Practical	Period per week
1.	B.A. Sem II	2	+ 6	= 08
2.	B.A. Sem III	2	+ 6	= 08
3.	B.A. Sem IV	2	+ 6	= 08
				<hr/>
				24

Music vocal.

1.	B.A. Sem II	2	+ 4	= 06
2.	B.A. Sem III	2	+ 4	= 06
3.	B.A. Sem IV	2	+ 4	= 06
				<hr/>
				18

Total period per week in College Section : 24 + 18 = 42

Total period per week in School Section : _____

Total Teachers required in College Section : one part time (Music vocal)

Total Teachers required in School Section : _____

HoD Udesh
Department of Music
RR Bawa DAV College for Girls
Department MUSIC Batala

Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



Date 20/12/21

Dean Curriculum
RR Bawa DAV College for Girls
Batala

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : HOME SCIENCE
2. Name of HoD : Mrs Harpreet Anuja

S. No.	Class	Theory	Practical	Period per week
1.	B.A Sem II	1-4	5-6	5
2.	B.A Sem IV	1-3	4-6	6
3.	B.A Sem VI	3-6	1-2	5
4.	B.Sc. Sem. II	4-6	4 (56 Period)	5
5.	B.Sc. Sem IV	1-5	5-6	4
6.	B.Sc. Sem VI	1-3		3

Total = 33

Total period per week in College Section : 33

Total period per week in School Section : /

Total Teachers required in College Section : 3

Total Teachers required in School Section : /

Anuja
Department of Home Science
RR Bawa DAV College for Girls
Batala

Department H.Sc.

Date 18/12/21

Qupta

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505.(Pb.)

RR Bawa DAV College for Girls, Batala


Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : PHYSICAL EDUCATION
2. Name of HoD : Mrs. Baljit Kaur

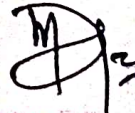
S. No.	Class	Theory	Practical	Period per week
1.	B.A IInd Sem	06	02	08
2.	B.A IV th Sem	06	02	08
3.	B.A VI th Sem	06	02	08

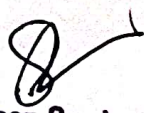
Total period per week in College Section : 24
Total period per week in School Section : _____
Total Teachers required in College Section : _____
Total Teachers required in School Section : _____


Head
Department of Physical Education
RR Bawa DAV College for Girls
Batala

Department PHYSICAL EDUCATION

Date 18/12/21


Dean Academic
RR Bawa DAV College for Girls
Batala


Dean Curriculum
RR Bawa DAV College for Girls
Batala



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Fine Arts

2. Name of HoD : Deepi Kanda

S. No.	Class	Theory	Practical	Period per week
1	B.A sem II	6	2	8
2	B.A sem IV	6	2	8
3	BA sem VI	6	2	8
				<u>24</u>

Total period per week in College Section : 24

Total period per week in School Section : -

Total Teachers required in College Section : 01

Total Teachers required in School Section : -

HoD Deepi Kanda
Department Fine Arts

Date 20/12/21 Head
Department of Fine Arts
RR Bawa DAV College for Girls
Batala

Deepi Kanda
Dean Curriculum
RR Bawa DAV College for Girls
Batala



Deepi Kanda
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Cosmetology

2. Name of HoD : Simranjit Kaur

S.No.	Class	Theory	Practical	Period per week
1.	BA II	3	3	6
2.	BA IV	3	3	6
3.	BA VI	3	3	6
4.	Dip in Cos Sem II	3	3	6
5.	Pg Dip in Sem Cosmetology II	3	3	6

Total period per week in College Section : 30

Total period per week in School Section : —

Total Teachers required in College Section : 30

Total Teachers required in School Section : —

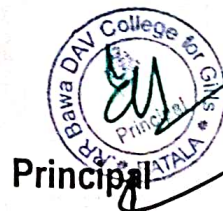
HoD Simranjit Kaur

Department Cosmetology

Date 20/12/21 Head
Department of Cosmetology
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Sociology

2. Name of HoD : Ms. Gupyar

S. No.	Class	Theory	Practical	Period per week
1.	B.A Sem II	T	-	06/w
2.	B.A Sem IV	T	-	06/w
3.	B.A Sem V	T	-	06/w

Total period per week in College Section : 18/weeks
Total period per week in School Section : -
Total Teachers required in College Section : 01 (last time)
Total Teachers required in School Section : -

[Signature] Head
HoD Department of Sociology
RR Bawa DAV College for Girls
Department Batala

[Signature] Dean Curriculum
RR Bawa DAV College for Girls
Batala

Date 18/12/21

[Signature] Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Psychology
2. Name of HoD : Dr. Meenakshi Duggal

S. No.	Class	Theory	Practical	Period per week
1.	B.A sem II	7(03)	Pr 3	06/w
2.	B.A sem I	7(03)	Pr 3	06/w

Total period per week in College Section : 12/ week
Total period per week in School Section : -
Total Teachers required in College Section : -
Total Teachers required in School Section : -

HoD M.D.H. Head
Department of Psychology
RR Bawa DAV College for Girls
Batala

Date 18/12/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22 (Even)

1. Name of the Department : FASHION DESIGNING
2. Name of HoD : Mrs. Harpreet Anja

S. No.	Class	Theory	Practical	Period per week
1.	<u>BSC sem II</u>	<u>15</u>	<u>15</u>	<u>30</u>
2.	<u>BSC sem IV</u>	<u>9</u>	<u>27</u>	<u>36</u>
3.	<u>BSC sem VI</u>	<u>6</u>	<u>20</u>	<u>26</u>
4.	<u>MSC sem II</u>	<u>4</u>	<u>31</u>	<u>35</u>
5.	<u>MSC sem IV</u>	<u>4</u>	<u>22</u>	<u>26</u>
6.	<u>UG Diploma II</u>	<u>6</u>	<u>18</u>	<u>24</u>
7.	<u>PG Diploma II</u>	<u>6</u>	<u>36</u>	<u>42</u>

Total period per week in College Section : 219
Total period per week in School Section : —
Total Teachers required in College Section : 1P, 1 Contract, 5 Adhoc
Total Teachers required in School Section : —

HoD Harpreet Anja Head
PG Department of Fashion Designing
RR Bawa DAV College for Girls
Department Fashion Designing Batala

Date 18/12/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Physics
2. Name of HoD : Pankaj Kumar

S. No.	Class	Theory	Practical	Period per week
(1)	BSc - II nd sem ^r	09	12	21
(2)	BSc - IV th sem ^r	09	12	21
(3)	BSc - IV th sem ^r	09	12	21

Total period per week in College Section : 63

Total Teachers required in College Section :

HoD P.
Department Physics
Date 18/12/21
Head
Department of Physics
RR Bawa DAV College for Girls
Batala

P.
Dean Curriculum
RR Bawa DAV College for Girls
Batala



M.P.
Dean Academic
RR Bawa DAV College for Girls
Batala (Pb.)

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : CHEMISTRY
2. Name of HoD : Ehta Bhandari

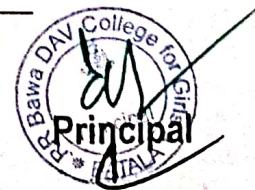
S. No.	Class	Theory	Practical	Period per week
	B.sc Sem II (Med + N.med)	9	4x2=8	17
	Bsc sem IV (med + N.Med)	9	4x2=8	17
	B.sc - sem VI (Med + N.Med)	9	4x2=8	17

Total period per week in College Section : 51
Total period per week in School Section : _____
Total Teachers required in College Section : _____
Total Teachers required in School Section : _____

HoD
Department of Chemistry
RR Bawa DAV College for Girls
Date _____

RR Bawa DAV College for Girls
Academic

Dean Curriculum
RR Bawa DAV College for Girls
Batala



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Botany

2. Name of HoD : Dr. Ritu Goswami

S. No.	Class	Theory	Practical	Period per week
1.	BSc Sem II	09	04	13
2.	BSc Sem IV	09	04	13
3.	BSc Sem VI	09	04	13
				<hr/>
				39
				<hr/>
				24
				<hr/>
				15

Total period per week in College Section : 39

Total period per week in School Section : -

Total Teachers required in College Section : 01 P.T

Total Teachers required in School Section : -

HoD Ritu Goswami Head
Department of Botany
RR Bawa DAV College for Girls
Batala

Date 18/12/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

1. Name of the Department : Botany

2. Name of HoD : Dr. Ritu Goswami

S. No.	Class	Theory	Practical	Period per week
1.	BSc Sem II	09	04	13
2.	BSc Sem IV	09	04	13
3.	BSc Sem VI	09	04	13
				<u>39</u>
				<u>- 24</u>
				<u>15</u>

Total period per week in College Section : 39

Total period per week in School Section : -

Total Teachers required in College Section : 01 P.T

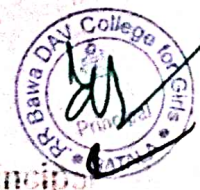
Total Teachers required in School Section : -

HoD Ritu Goswami Head
Department of Botany
RR Bawa DAV College for Girls
Batala

Date 18/12/21

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2023-24

1. Name of the Department : Zoology
2. Name of HoD : E. Bata Bhandari

S. No.	Class	Theory	Practical	Period per week
1	B.sc sem II	9	4	13
2	B.sc sem IV	9	4	13
3	B.sc sem VI	9	4	13

Total period per week in College Section : 39
Total period per week in School Section : _____
Total Teachers required in College Section : _____
Total Teachers required in School Section : _____

HoD

Department

Date

E. Bata
Department of Zoology
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Academic
RR Bawa DAV College for Girls
Batala (P.T.)

Principal



RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2021-22

(Even Semester)

1. Name of the Department : Commerce

2. Name of HoD : Mrs. Supriya Duggal

S. No.	Class	Theory	Practical	Period per week
1.	B.Com II	4		24
2.	B.Com IV	4		24
3.	B.Com V	4		24
4.	M.Com II	5		30
5.	M.Com IV	5		30
				132

Total period per week in College Section : 132

Total period per week in School Section : _____

Total Teachers required in College Section : 2 (F.T.) 1 (P.T.)

Total Teachers required in School Section : _____

HoD

Department

Date

18/12/21

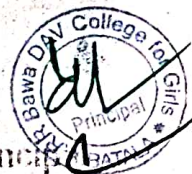
(Signature)

Department of Commerce
RR Bawa DAV College for Girls
Batala

Head
Batala

(Signature)
Dean Curriculum
RR Bawa DAV College for Girls
Batala

Principal



RR Bawa DAV College for Girls, Batala

Work load Proforma for Teaching Staff

Session 2021-22(even)

1. Name of the Department : Computer Science
2. Name of HOD : Mr. Harish Kumar Sharma

Sr. No.	Class	Theory	Practical	Period Per week
1.	Msc(IT) Sem II	5	1	36
2.	Msc(CS) Sem II	5	1	36
3.	Msc(IT) Sem IV	3	2	30
4.	Msc(CS) Sem IV	3	2	30
5.	BCA Sem II	3	1	24
6.	BCA Sem IV	4	2	36
7.	BCA Sem VI	2	2	24
8.	B.Sc(IT) Sem II	3	1	24
9.	B.Sc(IT) Sem IV	4	2	36
10.	B.Sc(IT) Sem VI	1	2	18
11.	DCA Sem II	2(1-4)days	2(5-6)days	12
12.	PGDCA Sem II	4(3-6)days	4(1-2)days	24
13.	BA/B.Sc.(CS) Sem II	1(6)days	1(5-6)days	08
14.	BA/B.Sc.(CS) Sem IV	1(6)days	1(5-6)days	08
15.	BA/B.Sc.(CS) Sem VI	1(6)days	1(1-2)days	08
16.	BA/B.Sc.(CAP) Sem II	1(6)days	1(5-6)days	08
17.	BA/B.Sc.(CAP) Sem IV	1(6)days	1(1-2)days	08
18.	BA/B.Sc.(CAP) Sem VI	1(6)days	1 (5-6)days	08
19.	B.Sc(FD) Sem II		1	06

Total period per week in College section-384

HOD

Department- Computer Science

Date- 30-12-2021

Head
PG Department of Computer Science
RR Bawa DAV College for Girls
Batala

Dean Curriculum
RR Bawa DAV College for Girls
Batala

Dean Academic
RR Bawa DAV College for Girls
Batala-143505 (Pb.)

Principal
RR Bawa DAV College for Girls
BATALA

RR Bawa DAV College for Girls, Batala

Work Load Proforma for Teaching Staff

Session 2024-23

1. Name of the Department : Political Science
2. Name of HoD : Asst Prof Rupali Aggarwal

S. No.	Class	Theory	Practical	Period per week
1.	BA II nd sem	4		6
2	BA IV th sem	4		6
3	BA VI th sem	4		6
4.	BA (WLS) II nd	4		3
5	BA (WLS) IV th	4		3
6.	BA (WLS) VI th	4		3

Total period per week in College Section : 27

Total period per week in School Section : _____

Total Teachers required in College Section : 01

Total Teachers required in School Section : _____

HoD

Department Political Science

Date 20/12/21

[Signature]
Head
Department of Political Science
RR Bawa DAV College for Girls
Batala

[Signature]
Dean Curriculum
RR Bawa DAV College for Girls
Batala



[Signature]
Dean Academics
RR Bawa DAV College for Girls
Batala (Pb.)